

Unit Title: Assessing Learners in Education and Training	
Level:	Four
Credit Value:	6
GLH:	24
OCNLR Unit Code:	GB1/4/LQ/003
Ofqual Unit Reference Number:	F/505/0125

This unit has 4 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to use types and methods of assessment to meet the needs of individual learners.	1.1. Explain the purposes of types of assessment used in education and training. 1.2. Analyse the effectiveness of assessment methods in relation to meeting the individual needs of learners. 1.3. Use types and methods of assessment to meet the individual needs of learners. 1.4. Use peer- and self-assessment to promote learners' involvement and personal responsibility in the assessment for, and of, their learning. 1.5. Use questioning and feedback to contribute to the assessment process.
2. Be able to carry out assessments in accordance with internal and external requirements.	2.1. Identify the internal and external assessment requirements and related procedures of learning programmes. 2.2. Use assessment types and methods to enable learners to produce assessment evidence that is valid, reliable, sufficient, authentic and current. 2.3. Conduct assessments in line with internal and external requirements. 2.4. Record the outcomes of assessments to meet internal and external requirements. 2.5. Communicate assessment information to other professionals with an interest in learner achievement.

3. Be able to implement the minimum core when assessing learners.	3.1. Analyse ways in which minimum core elements can be demonstrated in assessing learners. 3.2. Apply minimum core elements in assessing learners.
4. Be able to evaluate own assessment practice.	4.1. Review the effectiveness of own assessment practice, taking account of the views of learners and others. 4.2. Identify areas for improvement in own assessment practice.

Assessment

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the OCN London Assessment Definitions document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method must be used to assess all or part of the unit.

O = Optional This assessment method could be used to assess all or part of the unit.

Case Study		Project	
Written question & answer/test/exam		Role play/simulation	
Essay		Practical demonstration	P
Report		Group discussion	
Oral question and answer		Performance/exhibition	
Written description	O	Production of artefact	
Reflective log/diary	O	Practice file	
Written Assignment	O	Observation of performance	
Learner statement		Skills test	
Professional Discussion		Examining products of work	
Witness testimony		Performance in work environment	P